

# Wolf Creek Public Schools

## Parent Teacher Interview Online Sign-up

Parents now have the ability to sign up for parent teacher interviews, in advance of the interview dates, through their school website. Instructions are provided in this flyer describing how parents can create an account and sign up for their interviews.

### Sign up for an account

**NOTE: if you already have an account please skip down to “Sign Into my Account”**

From a computer, smart phone, or other device which supports a web browser such as Google Chrome, Microsoft Internet Explorer, or Apple’s Safari, please go your school’s homepage, and click on the news article titled “**Parent Teacher Interviews**”, then click on the link that says


#### “Register for an Account”

If you do not have an existing account, click the “Register for an Account” to create your account. Please remember your password for future reference as you will be the only one that knows this information.

## Parent Sign Up

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### Create a Parent Account



|  |
|--|
| First Name                                 |
| Last Name                                  |
| E-mail                                     |
| Password                                   |
| Confirm Password                           |
| <input type="button" value="Get Started"/> |


### Sign in to your account

If you would like to sign in to your account provide your email and password, then click sign in! If you have trouble signing into your account please email or call the school.

If you forget your password, please click the link below for instructions on resetting your password.

[Password Reset Instructions](#)

### SIGN IN



|  |                          |
|--|--------------------------|
| Email                                  | <input type="text"/>     |
| Password                               | <input type="password"/> |
| <input type="button" value="Sign In"/> |                          |

- [Register for an account](#)
- [I forgot my password](#)

**Instructions are continued on the next page...**

## Step 2: Schedule an appointment

To book an appointment, begin by clicking the “Schedule an appointment with a teacher” link

### WELCOME TO YOUR ACCOUNT

You are currently signed in as: Parent

★ My Account   ✓ Interviews   ⚙ Preferences   🚪 Sign out

🔒 You are now viewing a secure area of the website. Based on your additional permissions you may have access to secure documents or pages that you would not have formerly seen.



Parent-teacher interviews scheduled in the near future.

▪ [Schedule an appointment with a teacher](#)

Next, select the day that you would like to book your appointment.

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### PARENT-TEACHER INTERVIEWS

Please select from the list of appointment dates scheduled for interviews.

[Jan 28 at 3:30PM](#)

Select a teacher from the drop-down menu. When you have selected the teacher that you would like to book an appointment with, click the “View Schedule” button.

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### PARENT-TEACHER INTERVIEWS

#### INTERVIEW ON JAN 28 AT 3:30PM

Please select a teacher to view their availabilities and book an appointment.

  View Schedule

To book a time with a teacher, click the “Book” button that corresponds with the time that you would like to book. To view a list of all the appointments that you have booked, click the “View my parent-teacher interview schedule” link.

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### PARENT-TEACHER INTERVIEWS

#### INTERVIEW ON JAN 28 AT 3:30PM

|             |        |                                     |
|-------------|--------|-------------------------------------|
| Aaron Block | 5:45pm | <input type="button" value="Book"/> |
| Aaron Block | 6:00pm | <input type="button" value="Book"/> |
| Aaron Block | 6:15pm | <input type="button" value="Book"/> |

- [Make an appointment with a different teacher](#)
- [View my parent-teacher interview schedule](#)

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### PARENT-TEACHER INTERVIEWS - MY SCHEDULE

- [Book an appointment with a teacher](#)

Jan 28 at 3:30PM   Cathy Cabana   [Cancel Appointment](#)

To cancel an appointment with a teacher, click the “cancel appointment” link. Once you have finished, click the “Sign out” button in the black bar.